

**INDIAN TRAILS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
LIBRARY BOARD MEETING
WEDNESDAY, AUGUST 18, 2010**

CALL TO ORDER

President Looft called the meeting to order at 7:16 p.m. in the library at 355 South Schoenbeck Road, Wheeling, Illinois.

ATTENDANCE

The following trustees were present:

Earl Sabes Doris Wagner
W. Gene Looft Patricia Murray

Absent: Walter Salganik, Louise Barnett, Henry Hackney, Jr.

Also present were: Chris Gibson, Robin Smith, Mike Jackiw, Greg Mueller and Susan Beal.

Guest:

CONSENT AGENDA - All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF THE CONSENT AGENDA

A motion was made by Trustee Wagner and seconded by Trustee Sabes that the Consent Agenda be approved.

On the roll call the vote was:

AYES: 4-Murray, Sabes, Wagner, and Looft
NAYES: 0
ABSTAIN: 0
ABSENT: 3- Salganik, Barnett, Hackney

There being four affirmative votes, the motion was approved.

COMMENTS ON STAFF REPORTS

The Board asked for clarification on various reports.

ADDITIONS TO THE AGENDA

Target Grant: Associate Director Gibson announced the Library had been awarded a \$2,000 grant from Target for programs to be held with the 2011 National Library Week.

Buffalo Grove Parade: Trustees volunteered to attend the September 5, 2010 Buffalo Grove parade. Jennifer Koch will send out further information as it becomes available.

TREASURER’S REPORT AND WARRANT

A. Treasurer’s Report: Trustee Looft requested that Susan Beal report for the Treasurer. The funds were in balance with a total of \$6,535,936.81 in the various accounts.

B. Warrant #735: After reviewing selected invoices, Trustee Murray made a motion to approve Warrant #735 for \$499,382.87. Trustee Wagner seconded the motion.

On the roll call the vote was:

AYES: 4- Murray, Sabes, Wagner, and Looft
NAYES: 0
ABSTAIN: 0
ABSENT: 3- Salganik, Barnett, Hackney

There being four affirmative votes, the motion was approved.

PRESIDENT’S ITEMS

- 1. Pavilion 25th Anniversary:** Trustee attendance for the Wheeling Pavilion Senior Center's 25th anniversary celebration on August 19 was discussed.
- 2. Timeline for April 2011 elections:** Director Simiele handed out a timeline of steps needed for the April 2011 elections. He also announced that Donna Fletcher will be leading 6 focus groups.

ADMINISTRATOR’S ITEMS.

Setting of Non Resident Fee for Fiscal Year 2010/2011: Susan Beal presented a request to set the non-resident rate of \$235 for the 2010/2011 fiscal year for use in the per capita grant. \$235 is the same rate as 2009/2010. Trustee Murray made a motion to accept the non-resident rate of \$235 for the 2010/2011 fiscal year. Trustee Sabes seconded the motion.

On the roll call the vote was:

AYES: 4- Murray, Sabes, Wagner, and Looft
NAYES: 0
ABSTAIN: 0
ABSENT: 3- Salganik, Barnett, Hackney,

There being four affirmative votes, the motion was approved.

Resolution to join CMS joint purchasing: Director Simiele explained the CMS joint purchasing program. Trustee Murray made a motion to join the CMS joint purchasing program. Trustee Wagner seconded the motion.

On the roll call the vote was:

AYES: 4-Barnett, Hackney, Murray, Sabes, Wagner, and Loof
NAYES: 0
ABSTAIN: 0
ABSENT: 3- Salganik Barnett, Hackney,

There being four affirmative votes, the motion was approved

POLICY COMMITTEE:

The Policy Committee presented the following policies for review and approval by the full Board:

- A. Donor Wall Policy
- B. Board of Trustee By-laws
- C. Trustee Development Policy
- D. Board Investment Policy
- E. Board Disbursement Policy

Trustee Murray made a motion to accept the reviewed policies. Trustee Sabes seconded the motion.

On the voice vote the vote was:

AYES: 4-Murray, Sabes, Wagner, and Loof
NAYES: 0
ABSTAIN: 0
ABSENT: 3- Salganik, Barnett, Hackney

There being four affirmative votes, the motion was approved

FOUNDATION ACTIVITIES:

The Foundation will be meeting again on August 19, 2010.

The start of construction for the garden project has been postponed until spring of 2011.

NSLS ACTIVITIES:

Services at NSLS have been suspended as of the end of May, 2010 due to lack of funding. Meetings are being held by NSLS staff, the NSLS Board, and area library staff to find alternate ways to continue as many services as possible.

UNFINISHED BUSINESS:

Trustee Murray stated that several patrons had contacted her regarding lack of parking in the parking lot and the noise levels in the youth department.

NEW BUSINESS:

The Trustees raised the issue of patron concerns regarding the first come/first serve style of event attendance in youth services. Associate Director Gibson stated she would discuss the matter with Michele Davis, Youth Division Manager, with the possible use of partial reservations, partial first come/first serve attendance procedures.

ADJOURNMENT

A motion was made by Trustee Murray and seconded by Trustee Sabes to adjourn.

On the roll call the vote was:

AYES:	4-Wagner, Sabes, Murray & Looft
NAYES:	0
ABSTAIN:	0
ABSENT:	3- Salganik, Barnett, Hackney

There being four affirmative votes, the motion was approved.

The meeting adjourned at 8:36 p.m.