

**INDIAN TRAILS PUBLIC LIBRARY DISTRICT  
LIBRARY BOARD OF TRUSTEES WORKSHOP MEETING  
WEDNESDAY, FEBRUARY 3, 2010**

**CALL TO ORDER**

President Looft called the Workshop to order at 7:17 p.m. in the library at 355 South Schoenbeck Road, Wheeling, Illinois.

**ATTENDANCE**

The following trustees were present:

Louise Barnett	Earl Sabes
Patricia Murray	Walter Salganik
Gene Looft	Doris Wagner
Henry Hackney, Jr.	

Also present were:

Library Director Thomas Simiele, Susan Beal Swenson, Chris Gibson, Robin Smith, Greg Mueller, and Mike Jackiw.

**CONTINUED DISCUSSION OF COMMUNITY SURVEY AND CAPITAL NEEDS ASSESSMENT:**

Director Simiele updated the Board on the schedule for the Community Survey. Discussion was held regarding possible questions.

**TRUSTEE IN THE LOBBY DATES;**

The following dates were agreed upon:

February 20, 2010 1 – 3 p.m.:	Trustees Salganik and Wagner
March 20, 2010 12-2 p.m.:	Trustees Hackney and Murray
April 3, 2010 1-3 p.m.:	Trustees Barnett and Sabes

President Looft will be on call as the substitute in the event that one of the scheduled trustees can not attend.

**REPORT ON BOOKMOBILE AND PROSPECT HEIGHTS CONVENIENCE CENTER**

Chris Gibson updated the Trustees on the status of the bookmobile. Director Simiele explained the possible options, including the possibilities of satellite locations and of consulting legal counsel.

**DISCUSSION OF CLOSING FOR STAFF INSTITUTE DAY, MAY 7, 2010 FROM 9-2**

The possible date of May 7, 2010 for the annual Staff Institute Day was presented and discussed.

**STAFF REPORTS AND INFORMATION**

Robin Smith is working with consultants to evaluate the security procedures in the library. She updated the Board on the progress of this evaluation.

**Day in the Life of the Library:**

Chris Gibson and Robin Smith presented the plans for February 10, 2010's Day in the Life of the Library program.

**ADJOURNMENT**

A motion was made by Trustee Murray and seconded by Trustee Wagner to adjourn the meeting.

On the roll call the vote was:

AYES:	7-Barnett, Murray, Wagner, Sabes, Salganik, Hackney & Looft
NAYES:	0
ABSTAIN:	0
ABSENT:	0

There being 7 affirmative votes, the motion was approved.

The meeting adjourned at 9:05 p.m.