

INDIAN TRAILS PUBLIC LIBRARY DISTRICT
BOARD OF TRUSTEES
LIBRARY BOARD MEETING
WEDNESDAY, SEPTEMBER 16, 2009

CALL TO ORDER

President Looft called the meeting to order at 7:17 p.m. in the library at 355 South Schoenbeck Road, Wheeling, Illinois.

ATTENDANCE

The following trustees were present:

Louise Barnett	Earl Sabes
Walter Salganik	Patricia Murray
W. Gene Looft	Doris Wagner
Henry Hackney Jr.	

Also present were:

Director Thomas C. Simiele, Chris Gibson, Robin Smith, Mike Jackiw, Greg Mueller and Susan Beal Swenson.

Guests: Barbara Burns of the Mt. Prospect Library Board

CONSENT AGENDA - All items listed on the Consent Agenda are considered to be routine by the Library Board and will be enacted by one motion. There will be no separate discussion of these items unless a Board member so requests, in which event the item will be removed from the general order of business and considered after all other regular Agenda items.

APPROVAL OF THE CONSENT AGENDA

A motion was made by Trustee Wagner and seconded by Trustee Murray that the Consent Agenda be approved.

On the roll call the vote was:

AYES:	7-Barnett, Hackney, Murray, Sabes, Salganik, Wagner, and Looft
NAYES:	0
ABSTAIN:	0
ABSENT:	0

There being seven affirmative votes, the motion was approved.

COMMENTS ON STAFF REPORTS

The board asked for clarification on various reports.

ADDITIONS TO THE AGENDA

None

PRESIDENT’S ITEMS

A. Trustee in the Lobby:

Discussion was held regarding restarting Trustee in the Lobby meet-and-greets. After discussion, consensus was reached to begin in January after construction was completed, and to rotate Saturdays and Sundays. No dates, however, were chosen at this time.

B. Facilities Committee Appointments:

Henry Hackney, Jr. was appointed at the Chairman for the Facilities Committee with Earl Sabes and Patricia Murray also serving. The committee will meet as needed to discuss such repair concerns as the HVAC and/or the roof.

C. Resolution to appoint Mr. Simiele as authorized IMRF agent.

With Ms. Meehan’s retirement, and the hiring of Mr. Simiele as Director, Ms. Meehan is no longer eligible to be the Library’s Authorized Agent for IMRF. A resolution must be passed to appoint the new Director to the position.

A motion was made by Trustee Sabes and seconded by Trustee Wagner that Thomas C. Simiele, Library Director, be appointed the Library’s Authorized Agent for IMRF.

On the roll call the vote was:

AYES:	7-Barnett, Hackney, Murray, Sabes, Salganik, Wagner, and Looft
NAYES:	0
ABSTAIN:	0
ABSENT:	0

There being seven affirmative votes, the motion was approved

D. HVAC Replacement Unit.

The third of 6 compressors has failed on the HVAC unit for the old section of the building. The Library received a quote for a replacement unit for \$25,745, which included a unit that uses the old style refrigerant, but must be ordered by 09/17/09. If the Board was to wait and put out for bid, the proposed units would need the new style refrigerant. This would result in the need to replace all the rooftop units as well as the coil, and incur a far greater expense.

A motion was made by Trustee Murray and seconded by Trustee Wagner to accept the bid for the Replacement of the HVAC unit for not greater than \$25,745.

On the roll call the vote was:

AYES: 7-Barnett, Hackney, Murray, Sabes, Salganik, Wagner, and Looft
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being seven affirmative votes, the motion was approved

E. Election Seminar:

President Looft recommended a seminar he would be attending on September 18, 2009 regarding elections, and asked if anyone would like to attend with him.

TREASURER’S REPORT AND WARRANT

A. Treasurer’s Report: Trustee Salganik reported that the funds were in balance with a total of \$5,439,797.60 in the various accounts.

B. Warrant #724: After reviewing selected invoices, Trustee Salganik made a motion to approve Warrant #723 for \$562,431.95. Trustee Hackney seconded the motion.

On the roll call the vote was:

AYES: 7-Barnett, Hackney, Murray, Sabes, Salganik, Wagner, and Looft
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being seven affirmative votes, the motion was approved.

C. Ordinance #160: Annual Budget and Appropriation Ordinance:

After reviewing Annual Budget and Appropriation Ordinance, Trustee Murray made a motion to approve Ordinance #160, the 2009-2010 Annual Budget and Appropriation Ordinance. Trustee Barnett seconded the motion.

On the roll call the vote was:

AYES: 7-Barnett, Hackney, Murray, Sabes, Salganik, Wagner, and Looft
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being seven affirmative votes, the motion was approved

D: Ordinance #161: An Ordinance Amending the Plan for Buildings, Equipment and Accumulations:

After reviewing the Special Reserve accumulation plan, Trustee Salganik made a motion to approve Ordinance #161: An Ordinance Amending the Plan for Buildings, Equipment and Accumulations. Trustee Hackney seconded the motion.

On the roll call the vote was:

AYES: 7-Barnett, Hackney, Murray, Sabes, Salganik, Wagner, and Looft
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being seven affirmative votes, the motion was approved

E: Corus Bank:

Susan Beal Swenson updated the Board on the status of the CD at Corus Bank. The FDIC has taken control of Corus Bank, and has moved all deposits, including the Library’s CD to MB Financial Bank. At this point our CD and interest are safe. MB Financial may, however, change the interest rate being paid on the CD.

ADMINISTRATOR’S ITEMS.

A. Phase 2 – Remodeling Progress

Robin Smith & Greg Mueller updated the Board on the Phase 2 remodeling project.

B. Illinois Public Library Per Capita Grant Application:

After reviewing the Illinois Per Capita Grant Application, Trustee Murray made a motion to accept the Illinois Per Capita Grant Application. Trustee Salganik seconded the motion.

On the voice vote the vote was:

AYES: 7-Barnett, Hackney, Murray, Sabes, Salganik, Wagner, and Looft
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being seven affirmative votes, the motion was approved

FOUNDATION ACTIVITIES:

Trustee Murray updated the Board on the Foundation’s activities:

Readers Garden: Sales are starting for bricks for the Donor Garden. Bricks are 10% off during the month of September. Trustee Looft also extended a thank you to the Marketing Team for their hard work.

Oberweis Dairy: There will be a fundraising event at the Buffalo Grove location on October 3, 2009.

John Greene Event: A Champaign and Chocolate event will be held on October 3, 2009 from 6-9 (6-7p.m.: mingling, 7 p.m.: presentation). Tickets will be \$25.

Bake Sale: the fall Bake Sale will be October 16 & 17, 2009.

Carson's Days: Carson's Days will be November 14, 2009.

NLS REPRESENTATIVE'S REPORT

Trustee Wagner reported on the NLS activities:

Prices for NLS programs will increase \$10 on October 1, 2009.

Legislative Day (on President's Day) will be held however there will be a charge for the Breakfast.

NLS announced that its budget will be cut substantially.

Gene Looft will be presenting a class for NLS on advocacy on September 30, 2009.

UNFINISHED BUSINESS:

None.

NEW BUSINESS for announcement, deliberation and /or discussion only; no official action will be taken.

Trustee Looft reminded the Board that now would be a good time to visit the area legislators while they are home on their breaks. Talking points should include funding for libraries and in increases in patron visits and circulation due to the economy.

EXECUTIVE SESSION:

There was no Executive Session called for this meeting.

ADJOURNMENT

A motion was made by Trustee Sabes and seconded by Trustee Murray to adjourn the meeting.

On the roll call the vote was:

AYES: 7-Barnett, Hackney, Murray, Sabes, Salganik, Wagner, & Loof
NAYES: 0
ABSTAIN: 0
ABSENT: 0

There being seven affirmative votes, the motion was approved.

The meeting adjourned at 8:52 p.m.